

**COMMITTEE MEETING**

**7/2/23**

1. **Attendees Chair Clive Marfleet**

**Vice Chair Rob Wilson**

**Treasurer Klavs Henriksen**

**Secretary Judy Podd**

**Welfare Tracie Barry**

**Events Derek Clarke**

**Volunteer Coordinator Adrian Harding**

**Membership Scott Matheson**

1. A**pologies Head Coach Trevor Jones**

**Equipment Matthew Thorpe**

1. **Previous minutes agreed as correct –** Proposed by CM, seconded by TB
2. **Matters outstanding** KH has sent membership list to SM.

The polo page has partly been out back on website – but RW needs to speak to Steve Hunter direct

JP checked minutes and clarifies that Clint Gaydon did not want to remain as IT representative as he had personal goals he wished to follow, but was happy to remain in place until someone else covered the role.

SM liaised with CM regarding the kit/equipment session – it is not thought to be feasible at this time.

5. Reports **Chair – CM**  New season seems to be starting well. A number of paddles have occurred and the additional pool session went well with some good results on rolling skills.

I completed provider update FSRT now called Paddlesport Rescue Course and will look to run one of these when water warms up. Also did the online manual handling and equality course.

Mike Robards is after help for clean-up 19 march pre Blackwater Tour.

Online Memberships haven’t been successful with all members feel we can still make this better, however membership is good for this time of year, which is good as a reduction was expected due to Chelmer licence a good response so far.

Committee roles initial draft done would ask all committee to write any additional tasks you do and then we can add these to the web

**Treasurer – KH –** We currently have £6787.45 in the bank account. We have spent £43.94 on the container above the grant received. Pool invoices are still outstanding, but these arrive on an Ad Hoc basis from SWF pool. Lee Valley invoices are also outstanding but also arrive on an Ad Hoc basis.

£200 is due for BC membership.

Eleven new memberships received via bank draft.

**Events - DC** Jan 15th Medway trip was cancelled due to various reasons, Used the Chelmer as an alternative. Rescheduled for the 26th Feb.

Jan 22nd Maldon Loop trip was changed due to the Chelmer being frozen, had a trip around Osea then onto Northey before returning to Heybridge, 6 attended, great day.

Jan 28th Pool Session Well attended with 20 and 6 coaches, hiring 3 boats and raising a total of £178.50.

As from last month’s committee meeting all pool sessions are now £8.50 for adults, staying at £5 for juniors.

**Membership – SM** We currently have 48 members from 42 memberships, 12 of which have not paid via EOLA. All personal info has been collected at the time of membership joining/renewal. We need to discuss a rolling membership option (To be put on Agenda for July meeting).

**Equipment – MT** Myself and Robert had planned to meet at the container this Saturday to discuss the movement of equipment to the container from other committee members and how we will organise it all inside the container plus work out values of the equipment that we have. Unfortunately Robert and myself are unable to make this Saturday now. So we are planning to meet before the next pool session at the end of the month.

I have sent Judy a copy of an up-to-date stock list which is to the best of my knowledge hopefully Judy can provide copies if required or I can if you send me an email. [m73thorpe@gmail.com](mailto:m73thorpe@gmail.com)

I would ask members of the committee to have a look at the equipment list to see if there are any items that you feel we no longer need that we could sell, so we could invest the said money in buying new equipment.

I would also appreciate any suggestions of equipment that any committee members feel would benefit the club and I will look into this and then can offer details on said items at next meeting.

I'm about to start my new job next week I'm still hoping to try and make future committee meetings, but this all depends on where I am working at the time. If I can't make a meeting I will give the committee as much notice as I can, Plus provide a report too.

I have had a quick look at the email about committee members roles. I haven't had the chance to look at them all but I agree with the role that is set out for the Equipment officer.

I look forward to reading the minutes from tonight's meeting.

**IT – SM** Steve Hunter has sorted out some structural problems and the website seems to be working much better. If committee agree that updating needs to be done on website, persons concerned to contact Steve Hunter direct and discuss as he doesn’t know what is required. Committee need to agree the information prior to contact with SH, and who is going to make the contact

**Head Coach – TJ –** I am talking to Clive to sort out a coaches meeting

The extra pool session went very well positive feed make from club members

Good group of people signed up for the WW trip in March organised by Peter Ward - and thanks goes to Peter for all the trips he is organising including nest Sunday’s trip to Huntingdon

1. **Container RW** – the container still needs racking out, and it is not being fully utilised at the moment. RW & MT are in communication regarding what needsto be done
2. **Insurance RW** has received quotes of between £76 - £84 a year, which covers all assets and the container itself. Total value of £5,300. General feeling was that the valuation was a bit low, RW to ask for quotes with the assets being in the region of £10,000, as £5300 was considered to be in the realms of being under insured.
3. **Club Base – AH** Saltcotes Sailing Club is no longer available as the landlord has refused permission to allow a container on site. However, we can use the Club for launching and make use of their facilities for a small donation. This means that we have no viable locations at present. South Woodham Ferrers Yacht Club is a possibility – SM to make enquires with the Commodore.
4. **Health & Safety – CM** The old FSRT BC qualification has been substantially changed, and CM is looking at the implication & repercussions. Risk assessments must be done for each event. There are generic risk assessments on the website, but tour leaders etc must remain vigilant at all times.
5. **Quality Club – CM** Now all signed off and Maldon Canoe Club is certified by BC. The logo needs to be put on to web page – CM to speak to SH
6. **Committee Roles –** copies of roles sent to all committee members – to be looked at for next meeting.
7. **Blackwater Tour –** This year it will be held on 16th April. There are 8 spaces available to MCC – DC to send out WhatsApp and email to all asking for names of those interested, and names to be drawn out of a hat if necessary.
8. **AOB – SM –** After discussion between SM & CM it has been decided that the proposed kit session will not run. A blog or video on website would be sufficient.

Hastings CC would like to paddle with us – CM to arrange, SM to supply contact details.

Basic membership cards will be designed in the next couple of weeks. Information packs need a medical form. SM to work on a “welcome” letter and contact details storage.

**RW** Meeting minutes need full names put on as required by HSBC to prove account nominees are Club members. JP to alter meeting attendees list to include full names.

Fun polo session needs to be arranged RW & DC to fix date.

CM – re uodating website, If committee agree that updating needs to be done on website, persons concerned to contact Steve Hunter direct and discuss as he doesn’t know what is required. Committee need to agree the information prior to contact with SH, and who is going to make the contact.

Meeting ended 8.25pm

Next meeting 7th March 2023 at Fox & Hounds PH Cock Clarks.